

**Eastern High School Alumni Association Board Meeting**  
**Tuesday, January 3, 2017, 4:00 PM**  
**Meeting Report**

Attending were Lou Hekhuis, Judy Williams, Mike Williams, David Cushion, Cheryl Cushion, Jack Davis, Donna Pohl and Lynne Martinez. Stefanie Wolter joined the meeting by phone.

Lou called the meeting to order at approximately 4:05.

The draft agenda was distributed for consideration and approved.

The report from the November 29, 2016 meeting was received and approved.

Judy Williams distributed a draft "table of contents" for a LEHS Alumni Board Member orientation. There was discussion of the document. People expressed gratitude to Judy for her excellent first effort. Lynne and Judy will work together to collect the recommended information and tighten up the table of contents. All agreed we need to collect full contact information on Board Members including mail, phones and email as well as preferred means of communication for individual members.

There was considerable discussion of information provided by Stefanie Wolter on the LEHS Fund distributions, various individual funds, their balances and their purposes and disbursement guidelines. Members reviewed the reports and expressed appreciation for them.

Board Members requested information annually on the Funds in the Endowment and funds available for grant-making. Stefanie reported that the fund reports are provided on an annual calendar year basis. She receives that information from the Community Foundation in February and said she would share the information with the Board when she receives it and would be happy to participate in an annual meeting to discuss the report and answer questions.

There was discussion of people who have expressed interest in becoming members of the LEHS Alumni Association Board. Lynne will follow up with Denise Paquette. Cheryl will follow up with Tracy Owens. Election of new Board Members will be placed on the February meeting agenda.

There was discussion of people who have expressed an interest in helping to plan LEHS 90th Anniversary Celebrations. It was agreed that the Board will discuss setting up one or more committees and engaging local business partners, historical groups and individual alumni. It was also recommended that one or more Board Members attend a January meeting of the School Board to request partnership with the District and the School Board in the celebration.

Board members agreed that better communications with LEHS staff, parents and students and with a greater number of Alumni is desirable to ensure that interested people would know more about available grants available from the Alumni Foundation and plans to celebrate the 90th Anniversary. It was agreed to search for more and younger people who might be interested in serving on the Alumni Board. Donna Pohl offered to get us contact information for lead staff with Student and Parent groups.

It was noted that there is a need to meet with appropriate staff to discuss preservation of LEHS historical documents and artifacts as the school is relocated. It was recommended that we

need to contact Donna Pohl and work with her and the “librarian” on this item. Donna asked for an email requesting a meeting with Central Administration to discuss this item. Lynne will send the request and Donna will forward

The meeting adjourned about 5:40.

**The Next Meeting of the Alumni Association Board will be held on Tuesday, February 28, 2017 at 4:00PM in the Lansing Eastern High School Social Room.**